

## **Unsworth Elementary PAC Minutes - November 28th, 2023**

*Call to order - 9:03 am*

- Ensure Quorum - Heather C. Amy Kelly. Amber C. Mr. Mcleod
- Approval of minutes from last meeting - Approved
- Welcome and introductions

### **1. Vacant and filled Executive Positions**

- Pac Chair: Heather Canfield
- Vice Chair: Amy Kelly
- Dpac Rep: vacant
- Hot Lunch: Angelica Bazariski
- Fundraising Coordinator: vacant
- Treasurer: Amber Creelman
- Secretary: Katie Paul
- Member at large: Angelica Bazariski
- Member at Large: Jodi Fraser
- Fruit veggie program: connect with Amanda or Corryn, person needs food safe
- BCCPAC Rep: vacant

### **2. Committee Reports**

#### **a. Hot Lunch - Angelica Bazariski**

- More hot delivery bags, did we get any? Ang to update next meeting
- Hot dog day this Friday - Angelica has everything arranged and will make a sandwich board to get a few more volunteers.
- Angelica to purchase another ninja to ease our hotdog day process
- Next hot lunch will be little Caesars, cut off december 6

#### **b. Fundraising**

- Inquiry on a new bike rack in front of school. We will look into this.
- Opt out forms a success! Over \$1100 dollars received from parents. Final number to come next meeting from Amber.
- Family photos went well, final # coming from Mountain West. Many no shows and we will think about how to avoid this next year.

- 50/50 a go for Christmas concert! Details to arranged by Heather, Amber and Amy
- Popcorn day coming up. Katie will place order and have help from Heather and Amy Bagging on December 8th.
- Excel Martial Arts parents night out planned for new year
- 30 day free trial at Excel Martial Arts to be arranged by Heather
- Kids Christmas Garage Sale will not work this year, but potential for next year as it is a very fun and festive idea! Brianna and Jodi to initiate.

**c. Treasurer Report**

- Bussing fee to be paid by gaming grant. Amber is waiting to hear if we will get the grant. We should know by the end of November. If we do not get the grant, we will pay for the bussing from our checking account. \*\* further updated that other schools have also not heard, and the process is taking longer this year than usual.

**d. Teacher appreciation week**

- To be held the first week in December for 42 staff
- Funded by Munchalunch donations and parent/pac volunteers. This donation did not turn out very well so we will work with what we have and PAC members will ensure they bring goodies and food to make teachers feel special!!
- Amy to create a spreadsheet created for volunteers to choose times and share what they will be bringing for the staff

**3. Administration Report**

- Building update - completion end of November, skylights currently being finished
- Field update: reseeding and other half getting started will resume in spring
- Garden boxes have been placed by front playground to deter kids from digging in grass area. This plan has worked and digging is no more. Other boxes behind Annex have been removed due to deterioration.
- Christmas Concert Dec 12 and 13th. This will be Cynthia's last year, as she is retiring and we will miss her immensely! Shawn to plan a discreet way to thank her.
- Pancake Breakfast planned by Amy for December 20th
- Report cards under way for the end of December. SSDAS is on it's way out and the new MyEd is being used. Teachers getting used to the glitches throughout the transition.
- Canned food drive is going well!! Mrs Mills class is in the lead.

**4. Gaming Grant**

- \$8000 available -put towards bussing for field trips - waiting on confirmation of this grant

*Meeting Adjourned: 10:09*

*Next meeting January 23rd*

